

NOTICE INVITING TENDER

For

Hiring charges of Stage, ambience Light, Sound System, Generator, food for the artistes, ambience decoration, printing of publicity materials, hiring charges of vehicles for Nabodit (Natya Utsav) – Festival of Plays by young Theatre Directors of Eastern Zone on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi

Issued to

M/s _____

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for hiring charges of Stage & ambience decoration for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

Sl. No.	Particulars	Rate (Rs.)
1.	Stage decoration – back drop (20' X 10') with panels,	
2.	Erection of main gate (size – Height 12' X 2 nos. pillars, width – 3' box, length 15')	
3.	Floral decoration – Gardening with flowers for 40 ft in front of the dais	
4.	7 nos. of VIP Bouquet	
5.	One set Gadda, Pillow, Bed cover and pillow cover	
6.	VIP table and cover	
7.	VIP chair	

Including transportation and man power

Signature of the Tenderer
with seal

Name of the Tenderer :
Address :

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for hiring charges of Stage & ambience light, sound systems for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

A. Rates for hiring charges of Gnerator

Sl. No.	Particulars	Rate (per hour)
1.	Hiring charges of one no. 62 KVA soundless generator (including of fuel) for 7 hrs.	
2.	Hiring charges of one no. 35 KVA Soundless Generator (including of fuel) for 7 hrs.	

B. Rates for hiring charges of Stage Sound in auditorium

Sl. No.	Particulars	Rate (Per Day)
1.	Sound Boxes – 10 pcs	
2.	Sound Boxes – 2 pcs (for Feed Back)	
3.	Amplifier – stage – 4 pcs	
4.	Amplifier – Back – 1 pc	
5.	Hanging Mike – 10 pcs	
6.	Stand with mike – 4 pcs	
7.	Podium Mike – 2 pcs	
8.	Cordless mike – 2 pcs	
9.	Lapel mike – 2 pcs.	
10.	Channel Mixture – 36 channels	
11.	Reverb – 1 pc	
12.	DVD Player – 1 pc	
13.	Gel Paper (Colour)	

C. Rates for hiring charges of stage lights

Sl. No.	Particulars	Rate (Per Day)
1.	Per 64 – 10 pcs	
2.	Spot 1000 wt. – 4 pcs	
3.	Spot 500 wt – 5 pcs	
4.	Spot 500 Wt. – 2 pcs (Small)	
5.	Baby 500 wt. – 5 pcs	
6.	Helogen 1000 wt. – 4 pcs	
7.	Strove lights – 1 pc	
8.	Smoke – 2 pcs	
9.	Consoles	
10.	LED light + DMY – 4 pcs (colour)	
11.	Dimmer Box 24 Channel	

A. Rates for hiring charges of outdoor lights

Sl. No.	Particulars	Rate (per hour)
1.	Metal lights – 20 pcs	
2.	Rice – 10000	
3.	LED Light – 15 pcs	
4.	Helogen – 10 pcs	

Including transportation, power cable and man power

Signature of the Tenderer
with seal

Name of the Tenderer :

Address :

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for Travel services for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

Description of vehicle	A.C.		Non A.C.	
	Hiring charges of vehicle	Fuel per KM.	Hiring charges of vehicle	Fuel per KM.
Tata Sumo				
Qualis				
Scorpio				
Innova				
Indica				
Winger				
Travelor				
Bus (52 seater)				
Bus (35 seater)				

Signature of the Tenderer
with seal

Name of the Tenderer :
Address :

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for Video and Still Photography services for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

Sl. No.	Description of item	Per day/ Per copy	Rate (Rs.)
1.	Video Photography	Per day	
2.	Still Photography	Per day	
3.	1 TB Hard Disk	Per copy	
4.	Photography 5 X 7 size	Per copy	
5.	Photography 4 X 6 size	Per copy	

Signature of the Tenderer
with seal

Name of the Tenderer :
Address :

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for printing services for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

Sl. No.	Items	Quantity	Rate Rs.
1.	Invitation card size 8" X 4" (bothside) digital print	500/1000 copy	
2.	Invitation card envelop same size 2 colour silkscreen printing	500/1000 copy	
2.	Flex printing with wooden framing	Per sq. Ft.	
3.	Flex printing without framing	Per sq. Ft.	
4.	Flex printing with fixing	Per sq. Ft.	
5.	Brochure 12 pages center stitch Size 5" X 9" Paper 130 GSM	Offset	300/500
		Digital	300/500
		Total	

Including transportation and man power

Signature of the Tenderer
with seal

Name of the Tenderer :
Address :

Format for Submission of Offers by the Tenderers

(To be submitted on Agency's Letter head)

To
The Director
Eastern Zonal Cultural Centre
IB-201, Sec-III, Salt Lake City
Kolkata – 700 106

Sir,

We have read, understood and accepted all the terms and conditions as stipulated in the Notice Inviting Tender for food and catering services for the programme Nabodit (Natya Utav) – Festival of Plays by young Theatre Directors of Eastern Zone to be organised by Eastern Zonal Cultural Centre, Kolkata in collaboration with Department of Art, Culture, Sports & Youth Affairs, Government of Jharkhand and Ranchi University, Ranchi on & from 27th September, 2015 to 30th September, 2015 at Arya Bhatta Auditorium, Ranchi. We hereby agree to undertake the contract as per your requirement indicated in the N.I.T. for the service charges as follows :

Description of items	Amount (Rs.)
Bed Tea :- 1 cup tea with two Biscuits	
Breakfast :- 6 pcs. Puri, Sabji, 1 Sweet with tea Or 4 pcs. Toast with butter/ jam, 1 banana, 1 boil egg with tea Or 4 pcs Idly/ 4 pcs Bada/Upma with tea	
Lunch & Dinner :- Egg meal : Rice/Chapati, dal, bhaji, sabji, 2pcs eggs with curry, salad	
Fish meal : Rice/Chapati, dal, Bhaji, Sabji, fish (50 gms) with curry, salad	
Chicken Meal : Rice/Chapati, dal, Bhaji, Sabji with Chicken (100 gms) with curry, Salad	
Vegetarian meal : Rice/chapatti, dal, Bhaji, sabji, with additional special sabji, Salad, sweets, curd.	
Evening Tea :- 1 cup tea with snacks/ two samosa/namkeen/pakora/cake	

Signature of the Tenderer
with seal

Name of the Tenderer :
Address :